

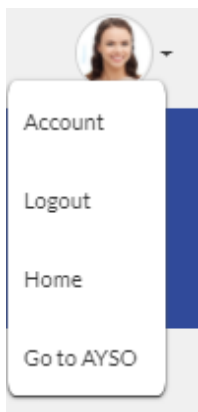


Accessing and Printing Player Application Forms as Region

Player Application Forms are now printed in the Association Platform for each team.

NOTE: To print Player Application Forms as a Regional Commissioner or Regional staff member, you must be added to the Security tab for your region on the Association Platform and have an approved background check.

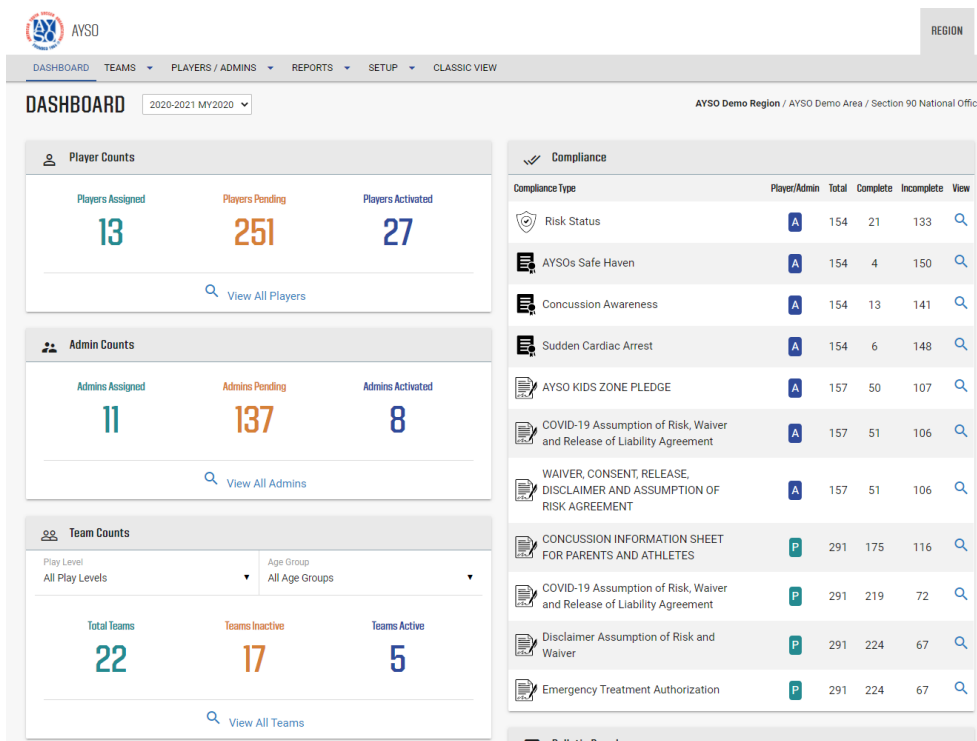
1. Log into your Region Portal
2. Hover over your account picture (located in the upper right-hand corner of the screen) and select Go to AYSO.



3. You will automatically be taken to your Region's Dashboard on the Association Platform.

NOTE: If you have not connected your Region and National Governing Body account, you will need to do that first. View our user guide
(<https://stacksportsportal.force.com/helpcenter/s/article/Linking-Region-National-Governing->

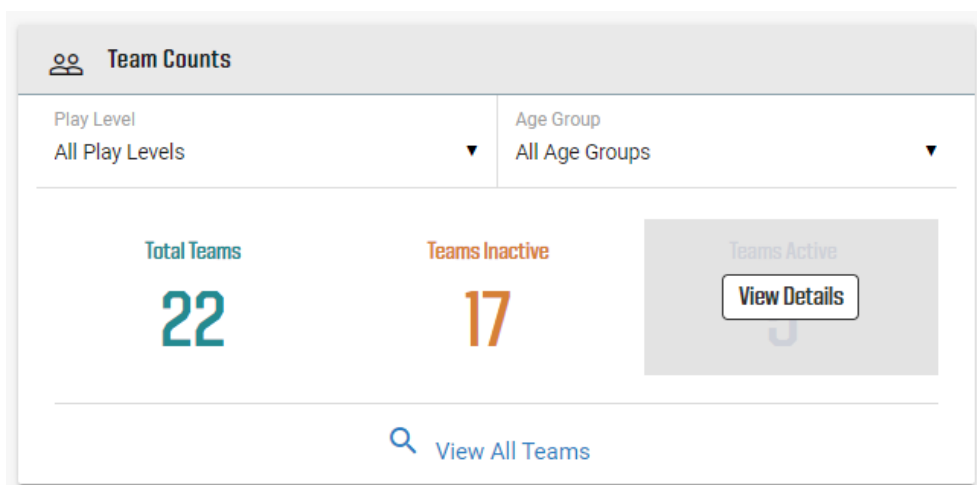
Body-Accounts?b=0011T00002R7RG7QAN) for linking your accounts.



4. Once you have successfully logged into the Association Platform, you will have the option to print Player Application Forms by Team or by Player.

Print by Team

1. On your Region’s dashboard navigate to the Team Counts Widget, click on Teams Active and View Details to view your active teams, or choose View All Teams to view all teams in your region.



2. Click on the name of the Team in which you wish to print Player Application Forms.

Team Lookup

Select Section: Section 90 National Office
 Select Area: AYSO Demo Area - 9002
 Select Region: AYSO Demo Region

Select Play Type/Level: All Play Levels
 Select Gender: All Genders
 Select Age Group: All Age Groups

Activation Status: Activated - All
 Declared Status: Default
 Filter By Counts: No Count Filter
 Select Team Name/Team ID: [Search]

Page Size: 25 [Reset]

DEL	Email Selected	Team ID	Team Name	Lvl	Age	Region Name	AD	PL	Coach
<input type="checkbox"/>	<input type="checkbox"/>	9002-02CB1U-0049	Condors	C	B11U	AYSO Demo Region	2	10	Rachel Radish

Search Again

3. Selecting Team will take you to the Team Details tab on the Association Platform.
4. Click on the Team Roster tab to view the Roster.

Teams / Find, Edit, Delete a Team Lookup Team << Previous Team 5 of 22 Next Team >>

Condors
 9002-02CB1U-0049

Team Details **Team Roster** Tournament

Administrators

Select	PC	Admin ID	SEC #	Administrator	Name	Lic. Level	Risk Status	Expires
<input type="checkbox"/>	<input type="checkbox"/>	0	46617-320355	Head Coach	Radish, Rachel	CC	A Green	12/31/2021
<input type="checkbox"/>	<input type="checkbox"/>	0	12158-500136	Assistant Coach	Kale, Kathy	CC	Green	

Team Assignment Codes
 2 administrators

Players

Select	PC	Player ID	SEC #	Player	DOB	Dt Reg./Acpt.	Roster Date	Transfer Date	MEDIA
<input type="checkbox"/>	<input type="checkbox"/>	11903-496859		Corn, Cal	3/6/2010	12/22/2020	12/22/2020		P C
<input type="checkbox"/>	<input type="checkbox"/>	37916-706490		Corn, Chad	3/6/2010	12/22/2020	12/22/2020		P C
<input type="checkbox"/>	<input type="checkbox"/>	98345-693578		Kale, Kevin	3/1/2010	12/14/2020	12/16/2020		P C
<input type="checkbox"/>	<input type="checkbox"/>	95591-726750		Kale, Kyle	3/1/2010	12/14/2020	12/16/2020		P C
<input type="checkbox"/>	<input type="checkbox"/>	74372-217211		Onion, Oliver	7/1/2010	12/22/2020	12/22/2020		P C
<input type="checkbox"/>	<input type="checkbox"/>	12308-658995		Onion, Oscar	7/1/2010	12/22/2020	12/22/2020		P C
<input type="checkbox"/>	<input type="checkbox"/>	78646-293963		Onion, Ozone	7/1/2010	12/22/2020	12/22/2020		P C
<input type="checkbox"/>	<input type="checkbox"/>	18608-258604		Radish, Randall	4/4/2010	12/14/2020	12/16/2020		P C
<input type="checkbox"/>	<input type="checkbox"/>	54049-065401		Radish, Rodney	4/4/2010	12/14/2020	12/16/2020		P C
<input type="checkbox"/>	<input type="checkbox"/>	65978-352096		Radish, Romney	4/4/2010	12/14/2020	12/16/2020		P C

Team Assignment Codes
 10 players

Email Selected	SMS Selected	Print Assignment Codes	Save Application Changes
Edit Player Team Info	Print Team Roster	Print Team Payments	Print Uniform Report
Print Team Roster/Email	Player Application Forms		

5. Click the Player Application Forms button below the team roster.

Email Selected	SMS Selected	Print Assignment Codes	Create Travel Roster
Edit Player Team Info	Print Team Roster	Print Team Payments	Print Uniform Report
Print Team Roster/Email	Player Application Forms		

6. Once clicked a new window will open and download a PDF containing all forms in one document.
7. Print the file.

NOTE: Be sure to disable pop-up blockers in your browser. If the file download does not display across the bottom of the browser window, please check your computer's downloads folder.

8. Choose Next Team in the upper right of the window to navigate to the next team and print their Player Application Forms (if applicable).

Condors

9002-02CB1U-0049

- Team Details
- Team Roster
- Tournament

Print by Player(s)

1. Choose Player/Admins and then Player Lookup from the main navigation menu.
2. Select any search criteria from the various dropdown menus and choose Search.

Player Lookup Page Size: 25 Reset Report: --Choose Report--

Select Area: AYSO Demo Area - 9002
 Select Region: AYSO Demo Region

Select Play Type: Core
 Select Gender: Boys
 Select Age Group: 11U

Application Status: All Application Status
 Accepted Paid Order Media Type
 All All All All
 Application Date: From To

Disciplinary Filter By: No Filter Disciplinary Status: All

Season: Selected Season Search By: Last, First Name Search For: peach Search

Player Name	Address	Team ID	Player ID	Birthdate	Appl Date	PlayLevel
<input type="checkbox"/> Peach, Pablo	225 Broadway	900202CB110039	10314-107594	4/20/2010	11/24/2020 6:15:00 PM	Core
<input type="checkbox"/> Peach, Palo	225 Broadway	900202CB110039	68362-519790	4/20/2010	11/24/2020 6:15:00 PM	Core
<input type="checkbox"/> Peach, Patrick	225 Broadway	900202CB110039	66471-756373	4/20/2010	11/24/2020 6:15:00 PM	Core
<input type="checkbox"/> Peach, Paul	225 Broadway		14197-310620	4/20/2010	11/24/2020 3:42:00 PM	Core
<input type="checkbox"/> Peach, Peter	225 Broadway		26892-510343	4/20/2010	11/24/2020 3:42:00 PM	Core

email selected players (1 - 5) of 5

3. Using the dropdown menu at the top of the search results page, choose Application Forms (PDF).

Player Lookup Page Size: 25 Reset Report: --Choose Report--

Select Area: AYSO Demo Area - 9002
 Select Region: AYSO Demo Region

Select Play Type: Core
 Select Gender: Boys
 Select Age Group: 11U

Application Status: All Application Status
 Accepted Paid Order Media Type
 All All All All
 Application Date: From To

Disciplinary Filter By: No Filter Disciplinary Status: All

Season: Selected Season Search By: Last, First Name Search For: peach Search

--Choose Report--
 Address to Excel Format
 Field Justification
 Labels - With Team Name - Avery 5160
 Labels - 1 per Household - Avery 5160
 Labels - Players - Avery 5160
 Player - Detail
 Application Forms (PDF)
 Player Detail With All Fields
 Pay Type Player Detail With All Fields
 Player Detail | upload format
 All Player Applications Detail

Player Name	Address	Team ID	Player ID	Birthdate	Appl Date	PlayLevel
<input type="checkbox"/> Peach, Pablo	225 Broadway	900202CB110039	10314-107594	4/20/2010	11/24/2020 6:15:00 PM	Core
<input type="checkbox"/> Peach, Palo	225 Broadway	900202CB110039	68362-519790	4/20/2010	11/24/2020 6:15:00 PM	Core
<input type="checkbox"/> Peach, Patrick	225 Broadway	900202CB110039	66471-756373	4/20/2010	11/24/2020 6:15:00 PM	Core
<input type="checkbox"/> Peach, Paul	225 Broadway		14197-310620	4/20/2010	11/24/2020 3:42:00 PM	Core
<input type="checkbox"/> Peach, Peter	225 Broadway		26892-510343	4/20/2010	11/24/2020 3:42:00 PM	Core

email selected players (1 - 5) of 5

4. Once selected, choose the printer icon to generate the report (file).
5. Once clicked a new window will open and download a PDF containing all forms in one document.
6. Print the file.

NOTE: Be sure to disable pop-up blockers in your browser. If the file download does not display across the bottom of the browser window, please check your computer's downloads folder.

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GETTING STARTED WITH SPORTS CONNECT
(/HELPCENTER/S/TOPIC/A4U1T000000VYJM?
B=0011T00002R7RG7QAN)

PLAYERS, COACHES AND TEAMS
(/HELPCENTER/S/TOPIC/A4U1T000000VYQW?
B=0011T00002R7RG7QAN)

SECTION, AREA AND REGION MANAGEMENT
(/HELPCENTER/S/TOPIC/A4U1T000000VYSZ?
B=0011T00002R7RG7QAN)

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